



## **Asian Welding Federation**

c/o Singapore Welding Society

No 3 Science Park Drive

Singapore Science Park 1

The Franklin #02-12/25 Suite 7 Singapore 118223

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Ref: SWS/198/0214/171

17 February 2014

Dear AWF members,

**Invitation to the 21<sup>st</sup> AWF Meeting, 14<sup>th</sup> CWCS and 4<sup>th</sup> Standardization-TF Meeting  
Japan International Welding Show (JIWS)  
Tokyo, Japan  
23 – 26 April 2014**

The Japan Welding Engineering Society (JWES) is pleased to invite you to the 21<sup>st</sup> AWF meeting, the 14<sup>th</sup> CWCS and the 4<sup>th</sup> Standardization Task Force meeting to be held on 23–25 April in Tokyo, Japan.

These meetings will be held in conjunction with the Japan International Welding Show (JIWS) 2014 from 23<sup>rd</sup> - 26<sup>th</sup> April. The show is now globally accepted as the most exciting and hottest exposition to collectively showcase the cutting-edge product technologies and services from welding and cutting to laser processing, micro joining, powder process, surfacing, NDT and CAD/CAM/CIM's. This show has thus been receiving worldwide appreciation as a significant professional exhibition in metal-working field together with Essen Welding Fair in Germany and AWS Welding Show in the U.S.

The JIWS, sponsored by JWES and Sanpo Publications Inc. (SANPO), is a technical exhibition held every two years. It has played an important role in providing current information and practices in welding and allied technologies leading innovation in various industries for the last 45 years.

### **Meetings**

Please refer to the following tentative schedule for AWF meeting. All AWF members are encouraged to attend all aforementioned events and we will keep you updated if there are any changes made.

For the 8<sup>th</sup> auditor workshop and examination, please send in your name before 01 April so that a copy of the documents for the workshop/exam will be prepared for you. Please also indicate whether you are taking the Examiner or Auditor Examination.

Please register your attendance by filling out the attached AWF Registration Form and sending it to JWES ([shoichi\\_nomura@jwes.or.jp](mailto:shoichi_nomura@jwes.or.jp)) and SWS ([carol@imos.com.sg](mailto:carol@imos.com.sg)) by 4 April.

### **<Tentative Schedule of AWF meetings>**

Date		Meetings	Venue
April 23 Wednesday	9:00-12:00	14 <sup>th</sup> CWCS Task Force Meeting	Rooms 701&702
	14:00-17:00	4 <sup>th</sup> Standardization Task Force Meeting	Tokyo Big Sight
April 24 Thursday	9:00-12:00	21 <sup>st</sup> AWF Governing Council Meeting	3-11-1, Ariake
	14:00-17:00	2 <sup>nd</sup> MOS Workshop and Countries' AWF CWCS & MOS Implementation Plan	Koto-ku, Tokyo 135-0063, Japan
April 25 Friday	9:00-12:00	8 <sup>th</sup> Auditor Work Shop	TEL +81-3-5530-1114
	13:00-15:30	8 <sup>th</sup> Auditor Examination	FAX +81-3-5530-1222

### **Venue**

The AWF meetings and the JIWS 2014 will be held at Tokyo Big Sight in Koto-ku, Tokyo. (Location map as attached) <http://www.bigsight.jp/english>

### **Accommodations**

The Sanpo Publications Inc. will offer two nights (April 22 & 23) of accommodations for AWF meeting attendees free of charge at Tokyo Bay Ariake Washington Hotel, a hotel located near to Tokyo Big Sight (within a five-minute walk).

Only single occupancy will be sponsored by Sanpo publication for the two nights stay. Accompany person such as family, spouse or friends will be charged as follows:

- Single Room – JPY10,000 (per night/person with breakfast, 8% tax is added)
- Twin Room – JPY9,500 (per night/person with breakfast, 8% tax is added)

Please note that the number of hotel rooms are limited, you are therefore advised to register early. For hotel reservations, please send the “Application for the Welding Promenade” after filling and registering your information on the website according to the following steps as soon as possible.

Step 1: Fill out the attached “Application for the Welding Promenade” and send it to the following travel agency (see below).

For those who wish to extend their stay, please ask the travel agency to make arrangements for charged hotel room by modifying the checkout date of “Period of stay” on the attached “Application for the Welding Promenade”.

Step 2: The travel agency will inform you about details e.g. name and address of hotel, transportation from airport to hotel, etc.

**< Travel Agency >**

**Company name : NIPPON EXPRESS TRAVEL CO., LTD**

**Contact persons : Mr. Okada, Ms. Komuro**

**E-mail address: [weldingshow@trv.nittsu.co.jp](mailto:weldingshow@trv.nittsu.co.jp)**

**TEL+81-3-3573-8340**

**FAX+81-3-3573-8347**

Step 3: Please access <http://www.weldingshow.jp/english> website and register as visitor.

Step 4: Please click on "Visitor Registration from Here!" and "NEXT" at the bottom of page, fill in the form and click "Proceed".

Step 5: Please click "Register " after confirming the registered data.

Step 6: Please click "[to register]" at " Those by whom a Visitor Scheduler service is used", choose the product category and check-mark "Yes" to the last question about Welding Promenade and click "Input check".

Step 7: Please click "Submit" after confirming the registered data.

Step 8: You will receive two e-mails showing the completion of pre-registration and visit scheduler service's registration.

**Visa**

Please contact Mr Shoichi Nomura from JWES at [shoichi\\_nomura@jwes.or.jp](mailto:shoichi_nomura@jwes.or.jp) for visas arrangement

TEL:+81-3-5823-6325

FAX:+81-3-5823-5211

Thank you.



Ang Chee Pheng  
Secretary General  
Asian Welding Federation